

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: May 18, 2005

Division: County Administrator

Bulk Item: Yes X No     

Department: County Administrator

Staff Contact: Sheila A. Barker

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**AGENDA ITEM WORDING:**

Approval to negotiate with providers of Purchasing Cards to enter into an agreement for same and approval to waive RFP process for same.

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**ITEM BACKGROUND:**

We have received several solicitations for purchasing cards. Monroe County School Board and Keys Energy both have purchasing cards. We would like to explore the best arrangement for Monroe County and insure proper controls are in place to safeguard the assets of the County. If possible, we would piggyback onto another agreement. A provider will be sought that provides a cash back incentive for card users. The cash back component will result in savings to the County for routine purchases.

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**PREVIOUS RELEVANT BOCC ACTION:** None

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**CONTRACT/AGREEMENT CHANGES:** Not Applicable

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**STAFF RECOMMENDATIONS:**

Recommend approval

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**TOTAL COST:** Unknown at this time.

**BUDGETED:** Yes      No     

**COST TO COUNTY:**                     

**SOURCE OF FUNDS:**                     

**REVENUE PRODUCING:** Yes      No      **AMOUNT PER MONTH**      **Year**     

**APPROVED BY:** County Atty      OMB/Purchasing      Risk Management     

**DIVISION DIRECTOR APPROVAL:**

*Thomas J. Willi*

Thomas J. Willi

**DOCUMENTATION:** Included     

Not Required X

**DISPOSITION:**                                     

**AGENDA ITEM #**